

**REQUEST FORM - BID DOCUMENTS**



**Project Name: Raeford Readiness Center Range Room Office Renovation**

**Instructions:**

Complete the following information and return it to Smith Sinnett Architecture for file access:

Company Name: \_\_\_\_\_

Company Type: \_\_\_\_\_  
(General Contractor, Plumbing, Mechanical, Electrical, Other:

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

NOTE: Addendums will be emailed to the given address

**Contractor will be given access to the website where the bid documents can be downloaded.**

If a hard copy of the bid sets is required, please note on this form and attach a copy of the check for the required plan request deposit. \$100 Deposit Required

Send Plan Request Form to:

Robert Carmac, AIA, Project Architect

Email: [rcarmac@smithsinnett.com](mailto:rcarmac@smithsinnett.com)

A complete set of Contract Documents is to include, but not limited to, the Project Manual, Addendums and Drawings.

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