

**ADDENDUM 1**

**ADDENDUM DATE:** September 5, 2024

**PROJECT:** Rocky Mount Early Site Package  
400 Fountain School Rd  
Rocky Mount, NC 27801

**OWNER:** North Carolina National Guard  
1613 Gold Star Drive  
Raleigh, NC 27607

**ARCHITECT:** Smith Sinnett Architecture, P.A.  
4600 Lake Boone Trail, Suite 205  
Raleigh, North Carolina 27607

**BIDS DUE:** **3:00pm September 19, 2024**  
Joint Force Headquarters  
JFHQ Cafeteria  
1613 Gold Star Drive  
Raleigh, NC 27607

**Please note – Project Documents, Addenda, and Contractors list are available at [www.smithsinnett.com](http://www.smithsinnett.com) under the ‘Documents’ icon on the navigation bar.**

Among other items, this Addendum addresses issues raised in the Pre-Bid Meeting held on September 4, 2024 at 11:00 a.m. Updated Pre-Bid Agenda notes and Sign-In sheet of those that attended are attached.

This Addendum shall be included in the contract for the above referenced project. All General, Supplementary and Special Conditions, etc., as originally specified or as modified below shall apply to these items.

## GENERAL

1. The Pre-Bid Notes attached are updated from the on-site handout.
2. CLARIFICATION REQUEST: Are the power lines and fencing demo included on both north and south sides of the road?  
**RESPONSE:** Refer to the civil plans for fencing demolition and fencing to remain. The power poles and lines to the north side are removed with base bid. The southern power lines are to be removed with their respective alternates only. Power to buildings existing to remain is to remain intact. There are 5 transformers on the northern side to be removed in base bid. There are 9 transformers on the southern side to be removed in base bid. There is 1 transformer on the west site near the railroad tracks to be removed in base bid.
3. CLARIFICATION REQUEST: Would there be consideration for crushing the concrete and brick from the demo be crushed down to spec to use for the next phase as stone base or fill as needed?  
**RESPONSE:** Yes, the brick and concrete on-site can be crushed and separately stockpiled on-site for owner's use.
4. CLARIFICATION REQUEST: For the Topsoil that is stripped and stockpiled, are we to leave it in a stockpile for the next phase of the project or should we go ahead and respread it across the site before we seed and mulch the site?  
**RESPONSE:** The unsuitable soils will be respread where good soil is taken from, and seeded.

## SPECIFICATIONS

1. **400001 - CLARIFICATION:** If the listed subcontractors, under single-prime contractor, are not in use on this project, write N/A or not applicable. No further information is required.

## CIVIL – DRAWINGS

1. **CAD Request:**
  - A. A request has been made for a CAD file of the Site Plan. Contractor will need to fill out the attached Electronic Data Transfer agreement and email it to [Trevor.Morrison@timmons.com](mailto:Trevor.Morrison@timmons.com). They will in turn send you a link to the file.

## End of Addendum 1

### Attached:

Pre-Bid Conference Agenda (4 Pages)  
Pre-Bid Meeting Sign-In Sheet (1 Page)  
Electronic Data Transfer Agreement (1 Page)

**Pre-Bid Conference Agenda**

**September 4, 2024**

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**ROCKY MOUNT REGIONAL READINESS CENTER**

Location: 400 Fountain School Road  
Rocky Mount, NC

Owner: North Carolina National Guard  
1636 Gold Star Drive  
Raleigh, NC 27607

Architect: Smith Sinnett Architecture, P.A.  
4600 Lake Boone Trail, Suite 205  
Raleigh, NC 27607  
Phone: (919) 781-8582

Leanne Crow, AIA - Project Architect

On behalf of the Owner and Smith Sinnett Architecture, we would like to thank you for your interest and attendance at this Pre-Bid Conference.

- I Bid:  
Sealed Bids from Single Prime Contractors will be received and publicly opened at:  
**3:00 p.m. on September 19, 2024**  
North Carolina National Guard  
Joint Force Headquarters Cafeteria  
1636 Gold Star Drive  
Raleigh, NC 27607
  
- II Bid Day Documents:
  - 1. PROPOSAL FORM (Pages 1-7)
    - a. Page 1 – Provide General Subcontractor information.
    - b. Page 2 & 3 – Fill out all alternates.
    - c. Page 4 – Acknowledge that allowance amount has been included in the base bid.
    - d. Page 5 – Fill out Unit Price amount. Amount shall be for unit amount indicated.
    - e. Page 6 - Provide the appropriate Affidavit A or Affidavit B.
    - f. Page 7 – Completely fill out. Ensure that Corporate seal is provided. Acknowledge that Addendums have been received and incorporated into the bid.
  - 2. Minority Business Participation Form and/or Affidavit
    - a. Identification of HUB Certified / Minority Business Participation Form Required.
      - i. Name on Form must be the exact name as provided to the NC Office for HUB
  - 3. Form of Bid Bond (5%) or Certified Check (5%) – Use Provided Form in the Project Manual. Note AIA Bid Bond Form will not be accepted.
  - 4. Bid envelope should be sealed with the following information listed on the outside of the envelope.
    - a. Bidder’s Name and Address
    - b. North Carolina Contractor’s License Number
    - c. Name of Project
  - 5. If awarded the Contract, the Bidder must provide an executed Performance Bond and Payment Bond for 100% of the Contract by a company licensed in North Carolina.
    - a. 2 separate Bonds must be provided.
  - 6. Certificates of Insurance meeting the requirements indicated in the Specifications will also be



**Pre-Bid Conference Agenda****September 4, 2024**

required. Refer to Article 34 of the General Conditions. 30 days notification by certified mail return receipt requested of any (including nonpayment of premium) cancellation, reduction, or elimination of the required policies.

7. Any bids that have qualifying notes or comments will be rejected.

**III Bid Opening:****1. For mailed bids:**

- a. It's the contractor's responsibility to ensure the bid arrives prior to the bid opening time. If you wish to send your bid via US Mail, FedEx or UPS, please allow several days for delivery since the bid must be received (NOT postmarked) by the date and time stated in the solicitation.
- b. Place bid in a double envelope with "Sealed Bid Do Not Open" written on the envelope.
- c. Sealed envelope will be held and unsealed at the bid opening time.
- d. Project Name must be clearly marked on the outside of the sealed envelope.

**2. For delivered bids:**

- a. The bid opening location is at Joint Force Headquarters Cafeteria, 1636 Gold Star Drive, Raleigh, NC 27607
- b. Plan to arrive at least 30 minutes in advance of the bid opening to allow time to process through the security gate, park and then gain access to the building.
- c. All visitors will be required to check in at the guard house to receive a visitor badge.
- d. Note the gate guard, nor the reception desk WILL NOT be allowed to accept packages of any kind.
- e. Picture identification is required to enter the security gate. Notify the guard at the gate that you are here for the ROCKY MOUNT REGIONAL READINESS CENTER bid opening with Project Manager, Andrew Lequick.
- f. On arrival in the lobby, check in with the front desk and then meet in the cafeteria.
- g. Refer to Addendum 1 for more information about access requirements.
- h. Point of contact: For questions regarding procedures described above is Andrew Lequick, 984-664-6073.

**IV Schedule:**

1. No bid may be withdrawn after the closing time for the receipt of bids for a period of 60 days.
2. Supplementary General Conditions:
  - a. Date of Final Acceptance: **300 consecutive calendar days** from anticipated Notice to Proceed.
  - b. Mass Grading Operations: 3/1/2025

**V Liquidated Damages:**

1. Supplementary General Conditions:
  - a. **\$250.00 each calendar day** in excess of the stated completion time.

**VI Examination of Bid Documents:**

1. All Bidders are expected to fully examine and familiarize themselves with the Drawings, Specifications and Existing Conditions. All Bidders should read the scopes of the bid package. Any questions or clarifications should be directed to the Architect. No allowances will be made after the bids are received for any oversight due to failure to examine the documents.

**VII Substitutions:**

1. Substitutions or approvals of "Equals" will only be accepted if approved by the Architect in writing at least 10 days prior to the receipt of bids.

**Pre-Bid Conference Agenda****September 4, 2024**

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- VIII Technical Questions:
1. Technical questions shall be submitted to Architect as soon as possible by email or phone.  
[lcrow@smithsinnett.com](mailto:lcrow@smithsinnett.com)  
(919) 781-8582
  2. Last day for questions shall be September 10 by 5pm.
  3. The Last Addendum will tentatively be issued September 11 by 5pm.
- IX Construction Documents:
1. Construction Documents may be ordered from:  
Smith Sinnett Architecture  
4600 Lake Boone Trail, Suite 205  
Raleigh, NC 27607  
919-781-8582
  2. Electronic Copies of the Plans and Specifications are available upon request and with a completed Plan Request Form found at [www.smithsinnett.com](http://www.smithsinnett.com) under the Documents Tab.
- X Addenda:
1. Addenda will be emailed to everyone on the Architect's plan holders list that has requested access to the Construction Documents
  2. Addenda can also be downloaded from: [www.smithsinnett.com](http://www.smithsinnett.com) under the Documents Tab.
  3. An addenda will be issued to address any questions raised today.
- XI Bidders List:
1. Bidders List can be downloaded from [www.smithsinnett.com](http://www.smithsinnett.com) under the Documents Tab.
- XII Owner Related Items:
1. Construction testing shall be Contracted by Owner. The Contractor is responsible for the coordination and cost of any failed test.
  2. Contractor shall provide and pay for all temporary services till transfer to Owner at Final Acceptance.
  3. Hazardous Material Monitor shall be contracted by Owner.
- XIII Special Conditions: Section 00 09 10
1. Project Superintendent Qualifications are a requirement for this project.
  2. Digital Project Management. Contractor shall be required to use the Owner's web-based Project Management Software without exception. The system shall be used for but not limited to: Submittal, RFI's, ASI's, Change Proposals, Coordination Drawings, Asbuilt Markups. The management shall be utilized under the Owner's current Licensing Agreement. The Management Software utilized shall be: Procore Technologies, Inc.
  3. Submittals. Contractor shall submit all time sensitive and long lead-time submittals within 30 days after the Notice to Proceed date. This is an effort to help facilitate getting materials onsite. No time delays will be considered for lead time issues due to the contractor failing to provide submittals for review early in the beginning of the project. Submittals that should be sent early include, but not limited to, Generator, Electrical Gear, Panels, Lights, etc.
- XIV Project Specifics:
1. Base Bid:
    - a. Description of Project.
  2. Alternates:
    - a. Alternate 1; Abatement and Demolition of Buildings 13, 16A, 16B, 17, & 18
    - b. Alternate 2; Hazardous Material Abatement Building 10 & 11

**Pre-Bid Conference Agenda****September 4, 2024**

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- c. Alternate 3; Demolition of Building 10
  - d. Alternate 4; Demolition of Building 11
  3. Allowances:
    - a. Allowance No. 1 – Unsuitable Soils Removal and Disposal Off-Site
      - i. Quantity: 3,000 cy
    - b. Allowance No. 2 – Unsuitable Soils Removal and Disposal On-Site
      - i. Quantity: 8,000 cy
    - c. Allowance No. 3 – Mass Rock Removal and Disposal Off-Site
      - i. Quantity: 50 cy
    - d. Allowance No. 4 – Mass Rock Removal and Disposal On-Site
      - i. Quantity: 50 cy
    - e. Allowance No. 5 – Trench Rock Removal and Disposal Off-Site
      - i. Quantity: 50 cy
    - f. Allowance No. 6 – Trench Rock Removal and Disposal On-Site
      - i. Quantity: 50 cy
    - g. Allowance No. 7 – Replacement of Authorized Excavation of Unsuitable Soils or Rock with Off-site Imported Fill Material
      - i. Quantity: 2,000 cy.
    - h. Alternate No. 8 – Replacement of Authorized Excavation of Unsuitable Soils or Rock with On-site Suitable Soils
      - i. Quantity: 9,000 sy.
    - i. Alternate No. 9 – Replacement of Authorized Excavation of Unsuitable Soils or Rock Aggregate Base Course Material
      - i. Quantity: 200 cy.
    - j. Alternate No. 10 – Replacement of Authorized Excavation of Unsuitable Soils or Rock with #57 Washed Stone Material
      - i. Quantity: 100 cy.
    - k. Allowance No. 11 – Triaxial Geo-Grid In Place.
      - i. Quantity: 9,000 sy.
    - l. Allowance No. 12 – Lime Stabilization
      - i. Quantity: 18,000 sy.
  4. Unit Prices:
    - a. Unit Price No. 1 – Unsuitable Soils Removal and Disposal Off-Site
    - b. Unit Price No. 2 – Unsuitable Soils Removal and Disposal On-Site
    - c. Unit Price No. 3 – Mass Rock Removal and Disposal Off-Site
    - d. Unit Price No. 4 – Mass Rock Removal and Disposal On-Site
    - e. Unit Price No. 5 – Trench Rock Removal and Disposal Off-Site
    - f. Unit Price No. 6 – Trench Rock Removal and Disposal On-Site
    - g. Unit Price No. 7 – Replacement of Authorized Excavation of Unsuitable Soils or Rock with Off-Site Imported Fill Material
    - h. Unit Price No. 8 – Replacement of Authorized Excavation of Unsuitable Soils or Rock with On-Site Suitable Soils
    - i. Unit Price No. 9 – Replacement of Authorized Excavation of Unsuitable Soils or Rock with Aggregate Base Course Material
    - j. Unit Price No. 10 – Replacement of Authorized Excavation of Unsuitable Soils or Rock with #57 Washed Stone Material
    - k. Unit Price No. 11 – Triaxial Geo-Grid in Place
    - l. Unit Price No. 12 – Lime Stabilization



Name	Company	Email address	Phone Number
Richard Davenport	CDI	richard@calvindavenport.com	
Ruben emeteno	EMR SERVICES INC	Ruben@EMRservicesinc.com	919-587-6855
Blacks Bass	FRED SMITH COMPANY	nbass@fredsmithcompany.net	(919) 332-1337
Kevin Dedene	MORGAN CORP	kdedene@morgan-corp.com	919-899-5230
Brandon Wilkins	UNCG CFMO	brandon.t.wilkins2.mil@army.mil	919-339-3280
DREW LEWIS	UNCG CFMO	andrew.j.lewis.afg@ng.mil	
JAKS WORTS	GARANCO	JAKS.WORTS@GARANCO.com	336-362-6753
Philip Workman	WH-IND	Philip@WH-IND.com	843-315-8424
Ryan Arthur	Group III Mgt	rarthur@groupiiimgt.com	(252) 917 7971
Jackie Johnson	Group III MGT	jackie@groupiiimgt.com	(252) 560 8536
Trent King	GROUP III MGT	tking@groupiiimgt.com	(252) 526-7546
Drew Sowers	Barnhill	dsowers@barnhillcontracting.com	252-714 9178
BRANDON MITCHELL	TERRAHAWK	bmitchell@terrahawknc.com	919 369 8219
BJ Lanier	Lanier Construction	bj@lanierconstruction.com	252-286-6739
Jack Gorrell	Baxter Johnson	jgorrell@baxterjohnson.com	919-310-1258
David Hasen	MSquare Constructi- FNC	david@msquareus.com	910 777-7774
Shawn Holland	Seegans Fence	shawn@seegansfence.com	252 904 5758



**TIMMONS GROUP**  
***Electronic Data Transfer***  
**A G R E E M E N T**

THIS ELECTRONIC DATA TRANSFER AGREEMENT (“**Agreement**”) is made and entered into as of 5 September, 2024 by and between TIMMONS GROUP, INC., a North Carolina professional corporation (“**Timmons**”), and RECIPIENT named below. Timmons and Recipient are each a “**Party**” and collectively the “**Parties**”, and hereby agree as follows:

**Data.** The Data shall be transmitted to Recipient in the Data Format following the execution by the Parties of this Agreement.

**Grant.** Timmons grants Recipient a revocable, limited, exclusive, non-transferable license to use the Data for the Intended Use pursuant to this Agreement.

**Remedy.** In the event of any breach of this Agreement by Recipient, including, without limitation, the actual or threatened disclosure of the Data without the prior written consent of Timmons, Timmons will suffer irreparable harm and injury and no remedy at law will afford it adequate protection against, or appropriate compensation for such injury. Accordingly, Recipient hereby acknowledges that in any such event, Timmons shall be entitled to specific performance of Recipient’s obligations under this Agreement, without proving actual damages as well as such further injunctive relief as may be granted by a court of competent jurisdiction. Nothing herein shall be construed as prohibiting Timmons from pursuing any other remedies available to it for any such breach or threatened breach, including recovery of damages. Recipient shall waive the

requirement of Timmons posting a bond with respect to the foregoing injunctive relief.

**WARRANTY DISCLAIMER.** NO EXPRESS WARRANTY REGARDING THE DATA IS MADE BY TIMMONS. ALL IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OR IMPLIED WARRANTIES ARISING FROM A COURSE OF DEALING OR USAGE OF TRADE ARE EXPRESSLY DISCLAIMED.

**Limitation of Liability.** Timmons shall have no liability for any claims, losses, damages, injuries, costs or expenses of any kind or character whatsoever arising out of, resulting from or in any way connected with providing Recipient Data hereunder.

**Data Restrictions.** Recipient shall not transfer or provide access to Data to any third party without the prior written consent of Timmons. Recipient shall be responsible for any errors caused by alterations or conversions made to Data.

**Defined Terms.** Capitalized terms used herein but not defined shall use the definition provided below.

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Project: **Rocky Mount Early Site Package - SCO# 22-25885-02**  
Data Format: **AUTOCAD VERSION 2013 (ONLY)**

**Recipient Information:**

Company Name (General Contractor): \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_