



**REQUEST FORM – Bid Documents**

**Project Name: Orange County, SHSC Roof and HVAC Replacement**

Instructions:

Complete the following information and return it to Smith Sinnett Architecture. Please append file name with company name.

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Type: Contractor \_\_\_\_ Subcontractor \_\_\_\_ Plan Room \_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

NOTE: Any revisions to the Construction Documents package will be emailed to the above address.

**Once this form is completed and emailed back to Smith Sinnett Architecture, the construction documents will be available to download. Please send this form to:**

Drew Wilgus, AIA

Email: [dwilgus@smithsinnett.com](mailto:dwilgus@smithsinnett.com)

Smith Sinnett Architecture  
4600 Lake Boone Trail, Suite 205  
Raleigh, NC 27607

T 919-455-4227